



## ENTRY PROCESS

### Step 1

Submit your entry using the form at the end of this pack or online at [www.citykidsmagazine.co.uk](http://www.citykidsmagazine.co.uk). Entries must be received no later than Tuesday 31<sup>st</sup> January 2019.

Make sure that all fields are complete and that all supporting materials are attached, labelled and sent with the entry. One form per category entered.

### Step 2

Judges will review all paper entries and City Kids Magazine will notify shortlisted schools by 14<sup>th</sup> February 2019.

### Step 3

Shortlisted schools in the Best School Menu and Best Vegetarian Menu will be asked to make one complete meal for judges on a mutually agreed date between 20<sup>th</sup> February and 12 April 2019.

### Step 4

Winners will be informed by Friday 10<sup>th</sup> May 2019.

## CATEGORIES

### School Dinner Hero

This is a person from the catering team who goes the extra mile to create imaginative, attractive, nutritious and fun mealtimes for all the children. It could be the head of the team, an unsung hero behind the scenes in the kitchen, or someone who has made a big impact on school lunches since joining.

### Best School Menu

This speaks for itself. The winner will be the school that provides the most varied and interesting menu for its kids.

### Best Vegetarian Menu

The winning school will be able to show that its vegetarian options are carefully considered, offer balance and are more than just side order of vegetables.



## JUDGING

Initial judging will be paper based once entry forms and menu options have been received. Best School Menu and Best Vegetarian Menu will then be judged at a tasting held at the shortlisted schools at an agreed date. School Dinner Winner will be judged on the 150 words submitted by the school in this category and by public vote.

## COMPETITION RULES 2019

1. Schools may enter more than one award category. Each entry must be on a separate form but will NOT incur a separate fee. The entry fee is £100 (plus VAT) per entry (**independent schools only**).
2. State schools and independent schools will be judged separately.
3. Photographs of the main course and dessert as well as a sample week's menu need to be supplied with the entry form for Best School Menu and Best Vegetarian Menu.
4. Images must be supplied electronically via email to [editor@citykidsmagazine.co.uk](mailto:editor@citykidsmagazine.co.uk) or by using a file transfer site such as Wettransfer, or Dropbox link. All files must be high resolution with a minimum 300dpi. If sending a memory stick, please label it and label files with school name and category. Hard copies and memory sticks can be posted to School Food Awards Team, City Kids Magazine, 22 Swanscombe Road, London, W4 2HQ.
5. For the School Dinner Hero entry, schools must provide 150 words to explain why they have nominated this person. **Please also supply a high res image of the hero.**  
**Final results of this category will be based on 75% judging and 25% public vote online.**
6. Please fill in all sections of the form and supply your contact details in full.
7. Entry deadline is Tuesday 31<sup>st</sup> January 2019.
8. Judges reserve the right to alter the dates above as necessary.
9. All entrants will be notified that their entry has been correctly submitted. Please contact us if you do not receive notification of entry.
10. All schools which have been shortlisted will be notified by 14 February 2019.
11. If shortlisted, you will be required to produce a meal for judges on a mutually agreeable date between 20<sup>th</sup> February and 12<sup>th</sup> April 2019.
12. Judges decision is final. No correspondence will be entered into.
13. Only schools in London, Surrey, Berkshire, Buckinghamshire, Sussex, Hertfordshire and Hampshire may apply this year. Sorry!



### ENTRY FORM 2019

Name of School\*

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Sector (state/independent)\*

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Primary/Secondary (Please circle)\*

School address\*

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Website\*

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Contact name\*

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Email\*

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Telephone

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Social media handles (Twitter, Instagram,  
Facebook)\*

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Signed\*

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Name\*

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Date\*

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\*denotes compulsory field.



**CITY KIDS<sup>®</sup>  
SCHOOL FOOD  
AWARDS**

**For School Dinner Hero only**

In no more than 150 words tell us who you are nominating and why

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**Please return this form to City Kids HQ by Tuesday 31<sup>st</sup> January 2019.**  
Email: [editor@citykidsmagazine.co.uk](mailto:editor@citykidsmagazine.co.uk)  
Post: 22 Swanscombe Road, London, W4 2HQ  
  
Or enter online at [www.citykidsmagazine.co.uk](http://www.citykidsmagazine.co.uk).  
**If you have any questions, please call City Kids Magazine on 07770 370 353**